

Application for Admission to Doctoral Studies

to the doctoral board of the Faculty of Mathematics and Natural Sciences
of the University of Bonn

Last name	
First name	
Gender	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Non-binary <input type="checkbox"/> No response
Date of birth	
Place of birth	
Country of birth	
Nationality(ies)	
Address (personal) Street address	
Address (personal) Postal code and City	
Telephone (personal)	
Email (personal)	
Institute/research institution	
Address (work) Street address	
Address (work) Postal code and City	
Telephone (work)	
Email (work)	

Information on the doctoral dissertation project

Discipline of the doctorate	<input type="checkbox"/> Drug Sciences <input type="checkbox"/> Astronomy/Astrophysics <input type="checkbox"/> Biology <input type="checkbox"/> Chemistry <input type="checkbox"/> Computational Life Sciences <input type="checkbox"/> Geography <input type="checkbox"/> Geophysics <input type="checkbox"/> Geosciences <input type="checkbox"/> Computer Science <input type="checkbox"/> Food Chemistry <input type="checkbox"/> Mathematics <input type="checkbox"/> Meteorology <input type="checkbox"/> Molecular Biomedicine <input type="checkbox"/> Neurosciences <input type="checkbox"/> Pharmacy <input type="checkbox"/> Physics
Title of the doctoral dissertation project	

Supervisor

Last name	
First name	
Institute/research institution	

Second supervisor, if applicable¹

Last name	
First name	
Institute/research institution	

¹If the supervisor is an interim professor or not a full-time member of the Faculty of Mathematics and Natural Sciences, a full-time member of the Faculty of Mathematics and Natural Sciences must be appointed as second supervisor.

_____ Place and Date	_____ Signature of the doctoral student
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We approve the application:

_____	_____
Place and Date	Signature of the supervisor

_____	_____
Place and Date	Signature of the Managing Director
_____	_____
	Name of the Managing Director in block letters

_____	_____
Place and Date	Signature of the Department Chairperson
_____	_____
	Name of the Department Chairperson in block letters

NOTE: All signatures must be present on the application when submitted.

Please include the following annexes with your application:

- Annex 1** Supervision agreement (see pages 4 and 5)
- Annex 2** Registration form for recording statistics on doctoral students – § 5, para. 2 of the University Statistics Act (HStatG)
(Form available at <https://www.mnf.uni-bonn.de/promotion>)
Please send the registration form by email to: promotion.mnf@uni-bonn.de
- Annex 3** Copies of certificates and diplomas for **all** university degrees (These are usually: Bachelor's certificate or transcript or diploma supplement, Bachelor's diploma, Master's certificate or transcript or diploma supplement, Master's diploma). Please submit certified copies or show the originals at the time of submission.
- Annex 4** Copy of official photo ID (passport or identity card from your home country)
- Annex 5** If you did not complete your University Entrance Qualification (e.g. high school diploma) in Germany or at a German school abroad, you have not studied in English (please provide proof) or English is not your native language: detailed supervisor declaration concerning adequate English language proficiency (§ 8, para. 6 of the Doctoral Degree Regulations)

Annex 1: Supervision Agreement

For the doctoral dissertation project titled

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The doctoral student

Last name	
First name	

and supervisor

Last name	
First name	

and, if applicable, second supervisor

Last name	
First name	

hereby enter into the following supervision agreement subject to approval by the doctoral board:

Responsibilities and duties of the supervisors

The supervisors shall provide discipline-related advice to the doctoral student and support his or her early academic independence. This also includes (cross-disciplinary) career advancement and networking in the academic field.

They shall design the doctoral dissertation project so that it can be completed within the planned period of time and shall assist with preparation of a schedule.

The supervisors are responsible for quality assurance for the doctoral thesis. They shall have a meeting with the doctoral student every 12 months for a detailed discussion of the progress achieved on the thesis and adherence to the schedule (progress review meeting). The supervisors shall provide specific, qualified and appropriately detailed feedback on the status of the thesis and discuss the next steps to be taken.

If a supervisor leaves before the doctoral thesis is submitted, the Faculty shall ensure that the doctoral student continues to receive appropriate supervision.

Responsibilities and duties of the doctoral student

The doctoral student shall report regularly to the supervisors on the status of the doctoral dissertation project, adherence to the schedule and participation in academic events and (cross-) disciplinary qualification courses.

Progress review meetings

The doctoral student shall present the results achieved to date on the doctoral thesis to the supervisors during the progress review meetings held every 12 months. Brief minutes that also include the next steps to be taken can be prepared for the meetings, in which case they must be signed by all parties.

Compliance with the principles of good research practice

The doctoral student and supervisors shall comply with the principles of good research practice as set down in the Guidelines for Safeguarding Good Research Practice at the University of Bonn.

Conflicts of interest

If conflicts exist between the doctoral student and supervisors, the procedures established in the Faculty for this purpose shall first be used.

Compatibility of family and academic work

Assistance shall be provided to help balance family life and academic work. Special measures shall be arranged if needed.

Termination of the supervision agreement

The supervision agreement shall terminate if an application for admission to the doctoral examination procedure has not been submitted five years after admission to doctoral studies. The supervision agreement can be extended for two years if a valid request is submitted to the doctoral board. A repeat extension is possible.

Acknowledgment of the doctoral degree regulations

The undersigned hereby acknowledge the Faculty's currently applicable doctoral degree regulations as amended on February 17, 2022. The doctoral examination procedure will be governed exclusively by these doctoral degree regulations.

_____	_____
Place and Date	Signature of the doctoral student
_____	_____
Place and Date	Signature of the supervisor
_____	_____
Place and Date	Signature of the second supervisor